

MEETING SUMMARY

of the Pompey Supporters' Trust Board Meeting on Monday, 29th February 2016 at 6.30pm held at Pompey Study Centre, Anson Road, Portsmouth



Board Members present: Ashley Brown (AB), Eric Coleborn (EC), Simon Colebrook (SC), Johnny Ertl (JE), John Kimbell (JK), Clare Martin (CM), Scott McLachlan (SM), Mike Saunders (MS), Mark Trapani (MT), Pam Wilkins (PW)

Officers present: Secretary Mark Farwell (MF)

1. Welcome by the Chair

AB welcomed all to the meeting.

2. Apologies

Board Members: None; Officers: Assistant Secretary/Legal Advisor Jo Collins (JC), Membership Secretary Steve Hatton (SH)

3. Update on PCFC Business by Mark Catlin and Tony Brown

Mark and Tony gave an update on the current financials, business and outlook for the Club and took questions from Board Members. Finances are strong and the 2015 accounts will be published next month.

4. PST Next Generations Co-Option

Three candidates for co-option to the PST Board presented their ideas and took questions from the Board. Following this, the Board had a lengthy discussion and agreed all 3 were strong candidates. The final conclusion was to select Bradley Saunders as the co-opted representative of the Next Generations group.

5. Minutes of Previous Meeting

The minutes of the meeting held on 25th January 2016 were approved and signed.

6. Matters arising from Previous Meeting

- Pay4aPal, CM\SM are progressing this aiming for 2016/17 season
- PCFC have been informed about the decision to change the PST registered office to Fratton Park, and this will now be done
- An option to volunteer section is being set up on the website
- The flyers have been printed and are in use

7. Correspondence

Other than share transfer requests there were no significant items of correspondence.

8. Audit Report action progress

The audit group will be contacted to review progress against the report.

9. Assurance Framework

These have now been adopted

10. PST Board Members and Officers: Profiles, Roles and Responsibilities

Role profiles for key roles now complete and adopted

11. PST Strategic Plan 2016-21; and

12. Intermediate PST Strategic Plan 2016-17

MF is continuing to work on the longer term 5 year Strategic Plan. In the meantime, to provide members with information on the immediate PST goals, SC prepared a short term plan which was agreed by the Board to be presented to members 14/03. SC to liaise with other BMs for completion and publication by 07/03.

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13. FA Pro Game Workshops on Inclusion and Anti-Discrimination

Colin Farmery is hosting workshops on Inclusion and Anti-Discrimination for Club employees and the other related parties. 5 Board Members have already taken part and 4 others indicated that they will attend.

14. PCFC report

The pitch incursions continue to concern the Board, and there was general agreement that the PST and PCFC need to work together to try to stop these from happening.

PCFC internal discussions on ticket prices for 2016-17 are commencing.

15. Other Reports

i. **Communications and Marketing (JK/SM)**

It was agreed to continue the Express FM advert

JK has received 40-50 comments regarding improvements to the Family Section, following the request on the website

Kim R will contact the BMs for content for the Newsletter

SM has been receiving nominations for the Fan of the Year award, and explained how it will progress.

The open meeting format was agreed

ii. **Community (CM/SM)**

There will be a feature on Pompey in a programme on Nickelodeon - "Nick Kicks"

12th March is Women's Football Day and CM has tickets in the ME for Pompey Ladies, Academy and Grass Roots teams.

The Amputee team has reached semi-final of the People's Cup and footage of 'that' goal has gone viral.

PCFC, PITC and PST are working together to relaunch Junior Blues

iii. **Membership (SH)**

The membership report was circulated

iv. **Presidents' Group and Wall of Fame (EC)**

Shareholders have been contacted to confirm the names to go on the Wall of Fame. Project is ongoing.

v. **PST Secretary's report (MF)**

The governance frameworks and policies have been re-organised.

The FCA have requested an explanation on the policy of having an elected board member as treasurer.

vi. **PST spokesman's report (JE)**

JE and SH have liaised with the Fratton Park ticket office regarding membership signups during ticket sales. This has delivered 51 new members and renewals up to 3rd Feb.

JE is representing the PST at the Academy Business meeting, and will also be representing the Trust at an event for the UCFB at Wembley.

vii. **Stadium and Infrastructure (MS)**

MS went through the structure of his presentation to be given at the Open Meeting

viii. **Treasurer's report (SC)**

There's been a minor change to the Financial Controls policy.

16. AOB

A proposed policy has been developed for how voting by the members on special reserved matters would be organised. This will be discussed at the next Board Meeting.