

**Register No: IP030872**



**PST PRIVACY STATEMENT**  
**OF**  
**PORTSMOUTH SUPPORTERS' SOCIETY**  
**LIMITED**

**Registered Under the Industrial  
And Provident Societies Acts 1965-78**

## **Privacy Statement (Overview)**

‘Portsmouth Supporters’ Society Limited’ (Pompey Supporters’ Trust) respects an individual’s right to data privacy and data protection in line with data protection legislation. By this we mean the Data Protection Act 1998 up to and including 24 May 2018 and the General Data Protection Regulation (GDPR) thereafter.

This Privacy Statement has been developed in order to advise you of how Pompey Supporters’ Trust will collect, store, use, share, and protect (collectively known as ‘process’) the personal/sensitive personal/special category information (collectively known as ‘information’) it comes into contact with. By giving Pompey Supporters’ Trust your information or by using our website or platforms you are confirming that you are accepting the practices outlined in this Privacy Statement. If you do not accept the outlined practices, please do not give us any information or use our website or platforms.

We reserve the right to make changes to this Privacy Statement at any time and we recommend that you regularly review this Privacy Statement to ensure that you are aware of any changes and how your information may be used. For the purposes of the data protection legislation, Pompey Supporters’ Trust is the Data Controller (Institution responsible for and controls the processing of your personal data) of the information that you supply it with and on occasion this information may be shared with a third party who will act as a Data Processor to carry out a specified function on behalf of Pompey Supporters’ Trust. If you have any requests concerning your personal information or any queries with regard to this Privacy Statement please the Data Controller at Pompey Supporters’ Trust, Pompey Study Centre, Anson Road, Portsmouth, PO4 8TB.

### **Who are we?**

Pompey Supporters Trust is a community benefit society whose registered office is: Pompey Supporters’ Trust, Pompey Study Centre, Anson Road, Portsmouth, PO4 8TB; and listed with the Office of the Information Commissioner as a Data Controller.

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### **What does this Privacy Statement apply to?**

This Privacy Statement applies to personal/sensitive personal/special category information (collectively known as ‘information’) that we collect from or about our members, volunteers and visitors to our website and users of our platforms.

### **The methods in which we collect this information are:**

The Pompey Supporters’ Trust website, membership data base, email and Third party social platforms such as Facebook and Twitter.

### **What information is being collected?**

How you interact with us determines what information we collect from you.

We aim to limit the amount of information we process to that which is reasonably necessary. In order to limit information requests we will combine information that we receive from different sources and process it together. The types of information that we collect from you can be categorised as:

#### **1. Personal information (used to identify you as an individual)**

- name (including previous names)
- date of birth
- address
- nationality
- contact details (telephone number and email address).

## **2. Sensitive personal information (special category information)**

- Personal contact information
- Account login information
- Technical computer information
- Social network information

If you give us information on behalf of someone else, you confirm that the other person has appointed you to act on his/her behalf and has agreed that you can give consent on his/her behalf to the processing of his or her personal data and receive on his/her behalf any data protection notices.

### **Monitoring**

We may monitor and record communications with you.

### **What do we use your information for?**

The following describes the various purposes for which Pompey Supporters' Trust might process your information and the different types of information that might be collected from you. In order to maintain your membership account we may use the information that was given to us when the account was initially set up, this would include your personal information and contact information.

### **Protecting your personal information**

We are committed to ensuring that your information is secure. At all times Pompey Supporters' Trust will take both technical and organisational measures to protect the confidentiality and security of personal information, irrespective of the method of collection.

### **Refusing to give us personal information**

There are occasions where you may not want to share with us your information or withdraw previously given consent, it is within your rights to refuse or withdraw consent. Please note that there are some items of information that you cannot refuse or withdraw consent.

### **Disclosing your personal information**

We will never share information with any third party that intends to use it for direct marketing unless we have received specific consent from the individuals involved.

There are occasions where we will need to share your information with selected third parties, on these occasions Pompey Supporters' Trust will have a Data Sharing Agreement in place which ensures that the third party keeps information private, secure and processed only in the way specified by Pompey Supporters' Trust.

Information will only be shared with the following types of third parties:

- Legal and Business transfers
- Internet Based Transfers (By browsing the Pompey Supporters' Trust website and communicating electronically with us, you acknowledge and agree to our processing personal data in this way.

Accessing and amending your personal information (You have rights under the Data Protection Act 1998 and the General Data Protection Regulation regarding the information Pompey Supporters' Trust processes about you.

### **These rights include:**

- Marketing (You have the right to ask us not to process your personal data for direct marketing purposes. We will ask you when we collect your personal data if we can

use your data for such purposes or if we can disclose your information to any third party for such purposes. You can opt-out of receiving such marketing at any time.

- Right of Access
- Right to Rectification
- Right to Erasure / Right to be forgotten
- Consent
- Tracking technology
- Cookies (contains information that can include your IP address, operating system and browser information. For further information on cookies, view our Cookie Notice.

### **Spamming**

Spamming is where unsolicited e-mails are sent to you containing advertisements or marketing related materials without your consent. In accordance with the Data Protection Act and the General Data Protection Regulation, Pompey Supporters' Trust will not send you spam emails and we will not share your email address with third parties for them to use in this way. No information you share with Pompey Supporters' Trust will be used for direct marketing unless you give us your consent which can be withdrawn at any time.

If for some reason you believe you have received spam e-mail from the Pompey Supporters' Trust please contact us.

### **Where we store your personal data**

The data that we collect from you will not be transferred to, and stored at, a destination outside the European Economic Area ("EEA"); and includes the processing of your payment details. By submitting your personal data, you agree to storing and processing. We will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this privacy policy. All information you provide to us is stored on our secure server; and payment transactions will be encrypted. Where we have given you (or where you have chosen) a password which enables you to access certain parts of our website, you are responsible for keeping this password confidential. We ask you not to share a password with anyone.

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### **How long do we keep your personal information**

We will only keep your information as long as is reasonably necessary and in line with our Data Retention Schedule. This does mean that your information may be retained for a period of time after you cease membership or use the website or platforms.

### **Minors**

In accordance with the General Data Protection Regulation, Pompey Supporters' Trust will also seek consent from minors in order to process their information as of their 16<sup>th</sup> birthday.

### **Links to third party sites**

On occasion our website and platforms may have links to third party sites, visiting these sites is done so at your own risk and we do not control or have any responsibility or liability for the content or practices of any third party site, application or feature. Please check the relevant third party's privacy policies before you submit any personal data to these websites.

### **Contacting us**

Pompey Supporters' Trust registered office is: Pompey Study Centre, Anson Road, Portsmouth, PO4 8TB.

Phone: +44 (0) 7980 843600

Email: [trustmatters@pompeytrust.com](mailto:trustmatters@pompeytrust.com)

### **Legal notice and version control**

On occasion Pompey Supporters' Trust will make amendments to this Privacy Policy. We recommend that you check this Privacy Notice regularly to see the changes and how they may affect you.



Dr Mark Farwell

**PST Secretary**

24 May 2018